## **Program Jobs**

(Noreascon 4)

Division Head – in charge of the whole shebang. Responsible for the conversation at the convention.

## (Pre-con support staff)

(Will also be encouraged to provide ideas, etc.)

- ★Database/Computer Maven/Staff making sure all the technological tools are usable
- ★Text and HTML Goddess helps produce web materials, and writes things for the web
- ★Blogger-in-Chief maintains the blog
- ★Phone-call Guy helps make phone calls when necessary
- ★(Program Book Liaison will work with publications staff to ensure the program book is done well.)

## (Mostly pre-con, idea people)

Specialists – are expert resources for their specific areas (but not limited to them). Will ensure that the diversity of the program is maintained, since their knowledge will help produce specific programs targeted to those interested in their areas. (Will also be encouraged to work across all areas.)

Specialty areas include: Academic Program / Education Program, Art Program, Comics Program, Costuming Program, Fan/Fanhistoricon Program, Filk, Gaming, Media Program: Science Program Team, Childrens' Programming Team

Generalists – will work across all areas, to add specific desired affects to the program as it develops. Orientation Project – To design items to educate and enhance the experience of those new to fandom/conventions/Worldcons.

Flair – To help add twists and style to varied program items, making them more interesting.

Fun and Games – To design non-traditional programs in a game-show (and related) mode

Discussion and Special Interest Groups – To schedule and coordinate these groups

Local Resources Outreach/Coordination Team – To work with mundane organizations to solicit and coordinate interesting program items for the convention.

Program Staff – Fans who will help design the whole program with no specific area of responsibility Brain Trust – SF people somewhat outside the convention community to give advice and support

## (at-con support)

- ★Program Ops Head/Staff Will keep the trains running on time, update schedules and signs, coordinate information (outflow and inflow), and fix fiascos as they occur.
- ★Green Room Head/Staff Will provide hospitality to program participants, and provide an oasis of calm amid the chaos.
- ★Kaffeeklatsches Will coordinate and facilitate these at con.
- ★Literary Beers Will coordinate and facilitate these at con.
- ★(Autographing Manager) Through Exhibits: will manage lines if necessary
- ★(Tech Coordination/Liaison and Club SF II Manager) Through Events. Will keep at-con AV working, and will help staff/coordinate club SF as necessary.