

Post-Con tasks

Thank you notes (personalized, where possible)

-Staff

-Program Participants\*

-Other, as necessary

(?Reimbursements?)

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Greetings!

Thank you for your participation in -----.

The ----- committee and staff heard many compliments about the overall program design and individual panels. We appreciate your efforts in making ----- a successful and fun weekend! (We also hope you enjoyed your participation as much as we enjoyed working with you.)

If you have any suggestions for future panel topics, or ideas to help program run more smoothly (before AND during the convention), we would love to hear them. We want to continue improving -----; your thoughts would be most welcome. Please e-mail us at -----.

Again, we appreciate your contribution to a successful ----- . We hope to see you next year!

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for -----